



Istituto italiano di cultura di Londra

Italian language and culture courses

Tender Information	
ID	911
Tender type:	Open tender
Award Criterion:	Quality/Cost
CPV:	80580000-3
UID:	B64F926606
Nature of the contract (Supply):	Services
Act reference:	09/2025
Project Manager:	Francesco Bongarrà
Status:	In progress
Institution:	Istituto italiano di cultura di Londra
Service or Area of reference:	Istituto italiano di Cultura di Londra
Consignee:	Istituto italiano di Cultura di Londra

Amounts and taxes	
Tender Amount:	£837,018.00
Base bid amount (excluding security charges and VAT):	£837,018.00
Charges:	£0.00
Amount of ANAC contribution:	£90.00
Payment terms:	Net 30

Economic score criteria	
Name evaluation criterion / subcriterion	Maximum score
ECONOMIC OFFER	
Fee, corresponding to a percentage of the total income generated from language courses for up to 500 enrollees, to be paid by the concessionaire to the administration	10.00
Fee, corresponding to a percentage of the total income generated from language courses from 501 enrollees and above, to be paid by the concessionaire to the administration	20.00
Total evaluation criterion	30.00
Total	30.00

Dates of publication/Expiration dates	
Start date for participation:	01 April 2025 18:00:00 BST
Latest terms for questions submission:	13 May 2025 12:00:00 BST
Expiration date:	20 May 2025 12:00:00 BST

Documents the participants are required to provide - Administrative documentation
Privacy Notice (Schedule 3)
Commercially Sensitive Information (Schedule 4)
Tenderer's Information (Schedule 5)
Sole Requirement Document (Schedule 6)
Undertaking to Provide Guarantee (Schedule 7)
Form of Tender (Schedule 8)

Documents the participants are required to provide - Economic bid
Pricing Proposal (Schedule 10)

Tender documentation
SCHEDULE 1 Draft agreement
SCHEDULE 2 HOW TO BID - GUIDELINES
ITT
Technical Specifications

Criteria Rating Technical Documentation	
Name evaluation criterion / subcriterion	Maximum score
Methodology criteria of the Technical Proposal	
Activation of an Italian language course	3.00
Adaptability to Student Needs	4.00
Assessment and Progress Monitoring	5.00
Classroom	5.00
Compliance and Accreditation	6.00
Cultural Integration	5.00
Flexibility in Scheduling and Delivery	6.00
Methodology	15.00
Qualifications and Experience of Teaching Staff	15.00
Resource Availability	6.00
Total evaluation criterion	70.00
Total	70.00

Documents the participants are required to provide - Technical bid
Technical Proposal (Schedule 9)
Other documents
Offerta tecnica generata da sistema